



PLANNING DEPARTMENT, 231 NE Fifth Street, McMinnville, Oregon 97128
www.mcminnvilleoregon.gov

June 15, 2020

Chris Brown
PO Box 197
Lake Oswego, OR 97034

Re: Administrative Variance (AV 1-20)

Dear Mr. Brown:

This letter is to advise you that your application requesting an administrative variance to reduce the required side yard setback for the proposed addition to an existing single family dwelling from 10 feet to 9 feet 3 inches has been reviewed by the Planning Department. The subject property is located at 2165 NW St. Andrews Drive, and is more specifically described as Lot 13, Block 5, Michelbook Second Addition. The property is also identified as Tax Lot 3800, Section 17BD, T. 4 S., R. 4 W., W.M.

Based on the materials submitted, and the requirements Section 17.74.090 of the McMinnville Municipal Code, your request for an administrative variance to reduce the required side yard setback on the subject property has been **approved**.

This letter shall act as official notification of the Planning Director's decision. An appeal of this decision may be made to the Planning Commission if notice of intent to appeal is filed in the Planning Department no later than June 30, 2020. If no appeal is filed by this date, the decision shall be considered final.

If you have any questions regarding this matter, please feel free to contact me at (503) 434-7330.

Sincerely,

A handwritten signature in black ink that reads 'Chuck Darnell'.

Chuck Darnell
Senior Planner

CD

c: Mel & Wendy Blanchard, 2165 NW St Andrews Drive, McMinnville, OR 97128
Heather Richards, Planning Director

Attachments: *DECISION, FINDINGS OF FACT AND CONCLUSIONARY FINDINGS FOR THE APPROVAL OF AN ADMINISTRATIVE VARIANCE AT 2165 NW ST ANDREWS DRIVE. (Docket AV 1-20)*